



Lupane State University

*Building Communities through Knowledge*

## **EDUROLE**

How to Access student portal and the  
Registration process

# 1. Accessing student portal

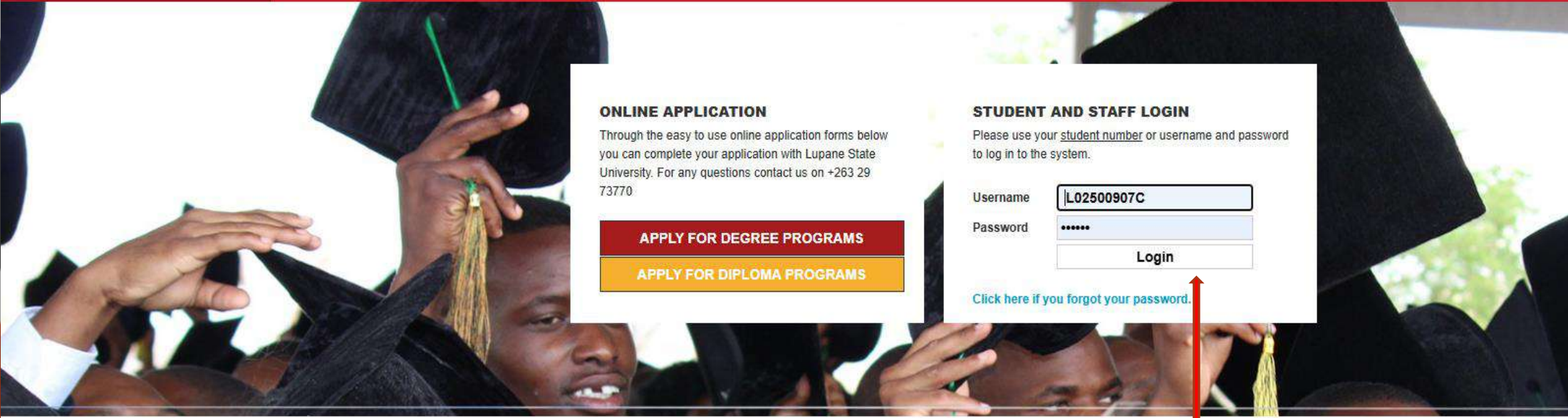
## Accessing the system

- To access the LSU EduRole system open any browser application on your laptop/desktop/tablet/smartphone and visit <https://sis.lsu.ac.zw/> . This will land you on the page below:

EduRole Student Information System x +

→ sis.lsu.ac.zw

Lupane State University



### ONLINE APPLICATION

Through the easy to use online application forms below you can complete your application with Lupane State University. For any questions contact us on +263 29 73770

**APPLY FOR DEGREE PROGRAMS**

**APPLY FOR DIPLOMA PROGRAMS**

### STUDENT AND STAFF LOGIN

Please use your student number or username and password to log in to the system.

Username

Password

**Login**

[Click here if you forgot your password.](#)

Enter the **Username** and **Password** allocated to you after verification and then click the **Login** button

CURRENT USER: L02500907C

BASIC STUDENT

- Final Exam Docket
- Home
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- Manage Appeal
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- Apply for Transcript
- Appeal Form
- Request Form
- Change Password
- Logout

Home

Welcome fides banda

Student number **L02500907C**

Your privileges Basic Student

Your application was successful and you have been given provisional admission.  
Please proceed to make payment for the program and register your courses.  
If you wish to apply for exemptions please click on the "Request Exemptions" menu item now available.

News and updates

Memorandums relevant to you

University Policy Documents



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You accessing EduRole from: 82.196.5.14

After successful login you will see the screen above, showing your name and Registration number.

After logging in for the first time, the first thing you want to do is to change the password so that you do away with the default(system issued) password. To do so click on **Change password** as shown below

Lupane State University

CURRENT USER: L02S00007C

BASIC STUDENT

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- Change Password
- Logout

Home > Home

Please take the time to enter your profile information first, you can do this [here](#).

Your application was successful and you have been given provisional admission. Please proceed to make payment for the program and register your courses. If you wish to apply for exemptions please click on the "Request Exemptions" menu item now available.

News and updates

Memorandums relevant to you

University Policy Documents

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You accessing EduRole from: 41.175.157.178

After clicking here you will see the screen below

The screenshot shows the 'Change Password' page of the Lupane State University portal. The page has a red header with the university name and a left sidebar with navigation links. The main content area is titled 'Change Password' and includes the instruction 'Change your password by entering the following data.' and a reminder 'Please remember to enter all fields!'. There are three password input fields: 'Verify old password', 'New password', and 'Verify new password'. A 'Change Password' button is located below these fields. Three red arrows point from the text instructions on the right to the respective input fields: the first arrow points to 'Verify old password', the second to 'New password', and the third to 'Verify new password'.

Lupane State University

CURRENT USER: LOGSIN@LUC

BASIC STUDENT

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- Change Password
- Logout

Home > Password > Change Password

**Change Password**  
Change your password by entering the following data.

Please remember to enter all fields!

Verify old password:

New password:

Verify new password:


Copyright © 2015-2023 Powered by Gafate | Customized by Lupane State University ICTS  
You are using Gafate from 41.172.157.170

First enter the default password on  
**Verify old password**

Then enter password of your choice  
on **New password**

Finally Verify your new password on  
**Verify new password**



Lupane State University

RETURN TO OWN USER ACCOUNT

CURRENT USER: L02400658T

BASIC STUDENT

Final Exam Docket

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Personal Information

Quotations

Course registration

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Payments

Pay Online

Quota Application

Class Pass

Manage Appeal

Deferred Exam Management

Apply for Transcript

Appeal Form

Request Form

Change Password


Logout

Home>Password>Change Password

Change Password

Change your password by entering the following data.

Your password has been changed! The next time you log-in you will need to use your new password.

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You accessing EduRole from: 41.220.23.130

When done, you will see the message as shown on the screen, If you encounter any challenges please contact the icts department for assistance :**icts@lsu.ac.zw.**

Now you can logout and try login using the new password.

**Lupano State University**

CURRENT USER: 002500007C

**BASIC STUDENT**

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- Request Form
- Change Password
- Logout

**Home > Home**

Please take the time to enter your profile information first, you can do this [here](#).

Your application was successful and you have been given provisional admission. Please proceed to make payment for the program and register your courses. If you wish to apply for exemptions please click on the "Request Exemptions" menu item now available.

**News and updates**

**Memorandums relevant to you**

**University Policy Documents**

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You accessing EduRole from: 41.175.157.176

Click on personal information to see all personal details.  
You can either edit or delete your information.



Click to go back, hold to see history  
Lupane State University

CURRENT USER: L02500907C

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- Logout

STUDENT  
REGISTRATION PENDING  
Fulltime

Registry Files 2

Get my information

Show Results

Show payments

Student records 0

Request Exemptions

Request Deferral

Show Remark

Withdraw Online

Home - Information - Personal Information

Personal Information  
Overview of all personal information.

Fides Banda

Account Information

Student number: L02500907C

Gender: female

National ID/Passport: 30-3032300+29

Nationality: zimbabwean

Account status: Approved

SAGE ID: L02500907C

Account Balance: 000.0

Access Level: Basic student

Username: L02500907C

Cohort: Lupane

ID Card Status: NEW ID PRINTED

Contact Information

Physical address: 4189 Chinotimba Town ship

PO Box: 10101

Town: Victoria Falls

Country: zimbabwe

Mobile Phone: 0779696029

Private Email: fidesbanda71@gmail.com

University Email: L02500907C@lupane.ac.zw

Emergency Information

Full Name: Sibhe Moyo

Relationship: 0777174695

Phonenumber: fidesbanda71@gmail.com

Street: 162 Belmont Nkayi

Town: 162 Belmont Nkayi

Postalcode: 162 Belmont Nkayi

Sponsor Information

Full Name: Sibhe Moyo

Relationship: Sponsor

Phonenumber: 0777174695

Street: fidesbanda71@gmail.com

Town: 162 Belmont Nkayi

Postalcode: 162 Belmont Nkayi

Registered Program Information

Program: Bachelor of Science Honours Degree in Information Technology

School: Information technology

Course Registration

Courses - 2025 Semester 1 2025 FT Second Semester

1. EAITT1102 - Ethics and Professionalism (pending approval)

2. EAITT1106 - Logic Design and Switching Circuits (pending approval)

3. EAITT1105 - Communication Skills (pending approval)

4. EAITT1104 - Computer Applications for Engineers (pending approval)

5. EAITT1103 - Information Technology Fundamentals (pending approval)

6. EAITT1102 - Discrete Mathematics (pending approval)

7. EAITT1101 - Principles of Programming (pending approval)

Education history

Name of institution: NKAYI HIGH SCHOOL

Level of certificate: O level Secondary certificate

Name of certificate: O level

Image of certificate: View file

Name of institution: NKAYI HIGH SCHOOL

Level of certificate: Advanced Certificate

Name of certificate: A level

Image of certificate: View file

School Results

Subject	Grade	Level	E Body	Period
Combined Science	A	Ordinary	cambridge	2021-11

edit

Edit will prompt you to edit all your contact information

Click to go back, hold to see history

Lupane State University

CURRENT USER: L02500907C

BASIC STUDENT

Final Exam Docket

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Request Form

Change Password

Logout

Home > Information > Personal Information

Personal Information

Overview of all personal information.

Fides Banda

STUDENT  
REGISTRATION PENDING

Fulltime

Registry Files

2

Edit my information

Show Results

Show payments

Student records

0

Request Exemptions

Request Deferment

Show Remark

Withdraw Online

Account information

Student number

L02500907C

Gender

Female

National ID/Passport

29-2032300m29

Nationality

zimbabwean

Account status

Approved

SAGE ID

L02500907C

Account Balance

USD 0

Access Level

Basic student

Username

L02500907C

Cohort

Lupane

ID Card Status

NO ID PRINTED

Contact information

edit

Physical address

4189 Chinotimba Town ship  
10101  
Victoria Falls  
zimbabwe  
0779690529  
fidesbanda71@gmail.com  
L02500907C@lsu.ac.zw

Emergency information

Full Name

Sihle Mloyi

Relationship

Phonenumber

0777174695

Street

fidesbanda76@gmail.com

Town

162 Belmont Nkayi

Postalcode

Sponsor information

delete

Full Name

Sihle Mloyi

Relationship

Sponsor

Phonenumber

0777174695

Street

fidesbanda71@gmail.com

Town

162 Belmont Nkayi

Postalcode

Registered Program Information

Program:

Bachelor of Science Honours Degree in Information Technology

School:

Information technology

Course Registration

Add missing registration

Courses - 2025 - Semester 1 - 2025 FT - Second Semester

SUBMITTED: 2025-01-29 12:21:05

1. EAIT1107 - Ethics and Professionalism (pending approval)

2. EAIT1106 - Logic Design and Switching Circuits (pending approval)

3. EAIT1105 - Communication Skills (pending approval)

4. EAIT1104 - Computer Applications for Engineers (pending approval)

5. EAIT1103 - Information Technology Fundamentals (pending approval)

6. EAIT1102 - Discrete Mathematics (pending approval)

7. EAIT1101 - Principles of Programming (pending approval)

Education history

Name of institution

NKAYI HIGH SCHOOL

Level of certificate

O level Secondary certificate

Name of certificate

O level

Image of certificate

View file

Name of institution

NKAYI HIGH SCHOOL

Level of certificate

Advanced Certificate

Name of certificate

A level

Image of certificate

View file

School Results

edit

Subject

Grade

Level

E Body

Period

Combined Science

A

Ordinary

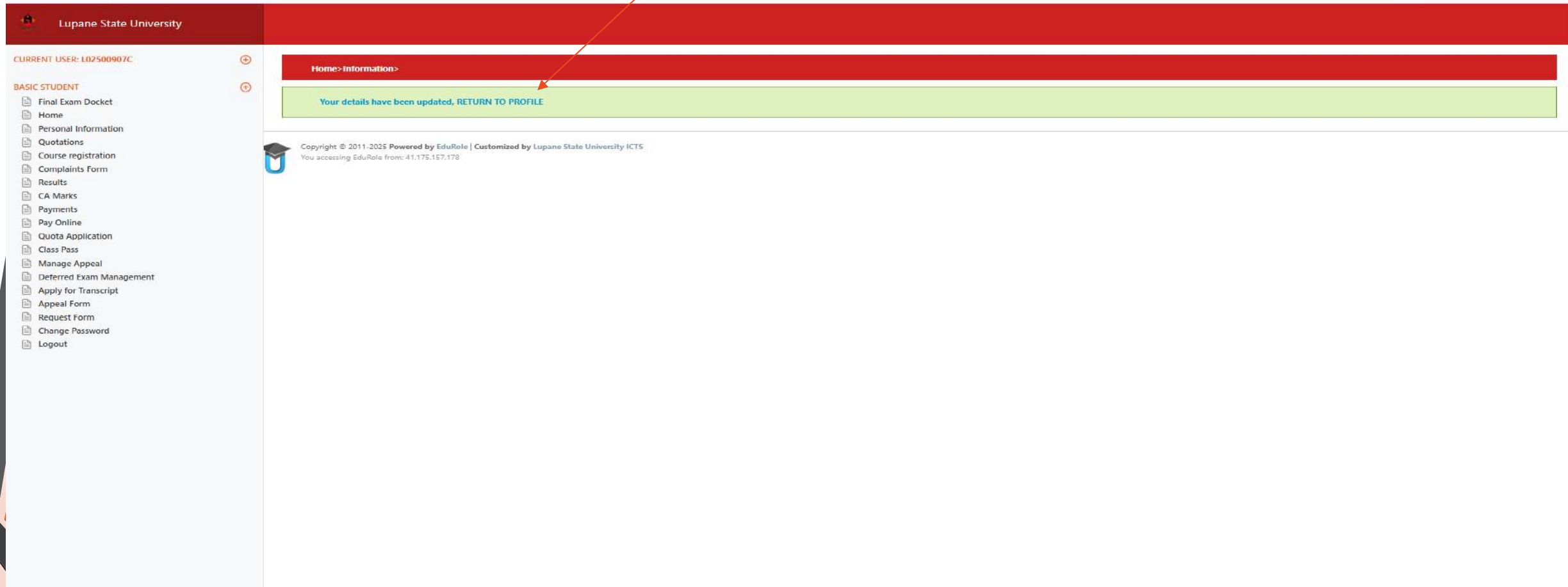
cambridge

2021-11

Delete

Will prompt you to delete the sponsor's information.

# If you edit, you will get the message below



The screenshot displays the Lupane State University portal interface. At the top, a red header bar contains the university's name. Below this, a dark red navigation bar shows the breadcrumb "Home > Information >". A green message box with a blue border and a red arrow pointing to it from the text above states: "Your details have been updated, RETURN TO PROFILE". The left sidebar, titled "BASIC STUDENT", lists various services such as "Final Exam Docket", "Home", "Personal Information", "Quotations", "Course registration", "Complaints Form", "Results", "CA Marks", "Payments", "Pay Online", "Quota Application", "Class Pass", "Manage Appeal", "Deferred Exam Management", "Apply for Transcript", "Appeal Form", "Request Form", "Change Password", and "Logout". The main content area at the bottom includes a small blue graduation cap icon and copyright information: "Copyright © 2011-2025 Powered by EduRole | Customized by Lupane State University ICTS. You accessing EduRole from: 41.175.157.178".

Lupane State University

CURRENT USER: L02500907C

BASIC STUDENT

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- Change Password
- Logout

Home > Information >

Your details have been updated, RETURN TO PROFILE

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You accessing EduRole from: 41.175.157.178

## 2. The Registration process

To register your courses: Click course registration as shown on screen below:

The screenshot displays the Lupane State University user interface. At the top, a red header bar contains the university logo and name on the left, and a link to 'RETURN TO OWN USER ACCOUNT' on the right. Below the header, the left sidebar shows the current user 'L02400658T' and a list of navigation options under 'BASIC STUDENT'. The 'Course registration' option is highlighted with a red arrow. The main content area features a red 'Home' button, a welcome message for 'Conduct Mutsvetwa' with student number 'L02400658T', and links to 'News and updates', 'Memorandums relevant to you', and 'University Policy Documents'. The footer includes a copyright notice and the text 'Powered by EduRole | Customized by Lupane State University ICTS'.

**Lupane State University**

RETURN TO OWN USER ACCOUNT

CURRENT USER: L02400658T

**BASIC STUDENT**

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- Logout

**Home**

**Welcome Conduct Mutsvetwa**

Student number **L02400658T**

Your privileges Basic Student

**News and updates**

**Memorandums relevant to you**

**University Policy Documents**

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You accessing EduRole from: 41.220.23.130

# COURSE REGISTRATION

CURRENT USER: L02500907C

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- Logout

Home>Register>Course registration


### Course registration

### Select your courses

Please select all of the courses you are taking to be able to sit for the examination. Make sure you double check your information before submitting. When you are done selecting the courses press the button below the list "saying submit course registration"

Your program is Bachelor of Science Honours Degree in Information Technology. Your next semester is selected below:

<input checked="" type="checkbox"/>	BAEIT Y1:S1
<input type="checkbox"/>	Check if you are in boarding

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You accessing EduRole from: 82.196.5.14

After clicking on "Course Registration," you will be directed to the page shown above. Ensure that the correct program is displayed. Just below the program name, you will see its short form, e.g BAEIT, representing the program name, year, and semester.

You must check the box to confirm that everything is correct. Additionally, if you are staying in a hostel, tick the box labeled "Check if you are in boarding."

Once you have ticked the necessary boxes, you will be taken to the next page

## Select your courses

Please select all of the courses you are taking to be able to sit for the examination. Make sure you double check your information before submitting. When you are done selecting the courses press the button below the list "saying submit course registration"

Your program is Bachelor of Science Honours Degree in Information Technology. Your next semester is selected below:

☒ BAEIT Y1:S1

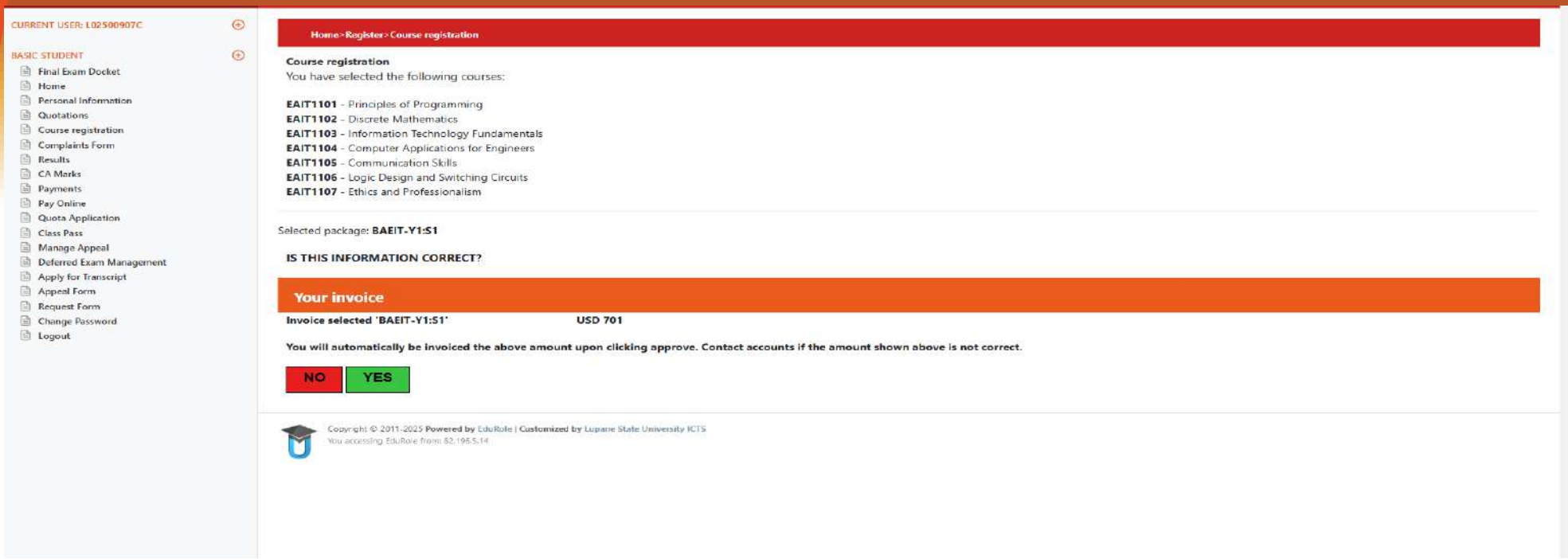
#	Course	Course description	Credits
<input checked="" type="checkbox"/>	EAIT1101	Principles of Programming	12
<input checked="" type="checkbox"/>	EAIT1102	Discrete Mathematics	12
<input checked="" type="checkbox"/>	EAIT1103	Information Technology Fundamentals	12
<input checked="" type="checkbox"/>	EAIT1104	Computer Applications for Engineers	12
<input checked="" type="checkbox"/>	EAIT1105	Communication Skills	12
<input checked="" type="checkbox"/>	EAIT1106	Logic Design and Switching Circuits	12
<input checked="" type="checkbox"/>	EAIT1107	Ethics and Professionalism	12

☐ Check if you are in boarding

Submit course registration

The screenshot above displays all the courses you are taking for BAEIT-Y1-S1. Ensure that all the boxes are ticked unless you have requested an exemption for a course, in which case it will appear differently.

If everything is correct, proceed by clicking "Submit Course Registration."



At this point, ensure that all the courses you previously ticked are displayed above. Secondly, under the **selected package**, verify that it displays the correct short name of the program, aligned with the year and semester.

You also need to confirm that the invoice amount in USD is correct. If everything is accurate, proceed by clicking "**Yes**."

After clicking "**Yes**," you will see a confirmation message, as shown in the next image



CURRENT USER: L02500907C

BASIC STUDENT

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- Logout

Home>Register>Course registration

Course registration

You registered courses for: Year 2025 - Semester 1

YOUR COURSES HAVE BEEN SAVED [RETURN TO PROFILE](#)

This screenshot confirms that you have successfully registered your courses for **Year 2025, Semester 1**. However, this does **not** mean that you are fully registered for the program. As mentioned earlier, to be officially registered, you must ensure that you have paid the **minimum fees amount** required by the institution. This is obtained from **Student Accounts**, Bursar's department.

Go back to **Personal Information** and check the status of your profile and courses. If you have not made the payment, your status will appear as shown in the next image

Click to go back, hold to see history

Lupane State University

CURRENT USER: L02500907C

**BASIC STUDENT**

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**Home > Information > Personal Information**

**Personal Information**  
Overview of all personal information.

**Fides Banda**

**STUDENT REGISTRATION PENDING**  
Fulltime

Registry Files **2**

Edit my information

Show Results

Show payments

Student records **6**

Request exemptions

Request Deferment

Show Remark

Withdraw Online

**Account information**

Student number: L02500907C  
Gender: Female  
National ID/Passport: 29-2032300m29  
Nationality: zimbabwean  
Account status: Approved  
SAGE ID: L02500907C  
Account Balance: USD 0  
Access Level: Basic student  
Username: L02500907C  
Cohort: Lupane  
ID Card Status: NO ID PRINTED

**Contact information**

Physical address: 4189 Chinotimba Town ship  
PO. Box: 10101  
Town: Victoria Falls  
Country: zimbabwe  
Mobile Phone: 0779690529  
Private Email: fidesbanda71@gmail.com  
University Email: L02500907C@LUSAC.ZW

**Emergency information**

Full Name: Sihle Mloyi  
Relationship: Sponsor  
Phonenumber: 0777174695  
Street: fidesbanda71@gmail.com  
Town: 162 Belmont Nkayi  
Postalcode: Nkayi

**Sponsor information**

Full Name: Sihle Mloyi  
Relationship: Sponsor  
Phonenumber: 0777174695  
Street: fidesbanda71@gmail.com  
Town: 162 Belmont Nkayi  
Postalcode: Nkayi

**Registered Program Information**

Program: Bachelor of Science Honours Degree in Information Technology  
School: Information technology

**Course Registration**

Add missing registration

**Courses - 2025 - Semester 1 - 2025 FT - Second Semester**

1. EAIT1107 - Ethics and Professionalism (pending approval)  
2. EAIT1106 - Logic Design and Switching Circuits (pending approval)  
3. EAIT1105 - Communication Skills (pending approval)  
4. EAIT1104 - Computer Applications for Engineers (pending approval)  
5. EAIT1103 - Information Technology Fundamentals (pending approval)  
6. EAIT1102 - Discrete Mathematics (pending approval)  
7. EAIT1101 - Principles of Programming (pending approval)

**Education history**

Name of institution: NKAYI HIGH SCHOOL  
Level of certificate: O level Secondary certificate  
Name of certificate: O level  
Image of certificate: View file

Name of institution: NKAYI HIGH SCHOOL  
Level of certificate: Advanced Certificate  
Name of certificate: A level  
Image of certificate: View file

**School Results**

Subject	Grade	Level	E Body	Period
Combined Science	A	Ordinary	cambridge	2021-11

**REGISTRATION PENDING:** This means that you are **not** registered for the program because you have not paid the **minimum fees** required. As a result, your courses will have the status "**Pending Approval.**" and are greyed out. However, if you have paid the **minimum threshold**, your status will appear as shown in the next image



BASIC STUDENT



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Personal Information

Overview of all personal information.

Conduct Mutsvetwa



**STUDENT  
REGISTERED & APPROVED**

**Fulltime**

Registry Files

**2**

Edit my information

Show Results

Show payments

Student records

**0**

Request Exemptions

Account information

**Student number** L02400671F  
**Gender** Male  
**National ID/Passport** 27-2015815N29  
**Nationality** zimbabwean  
**Account status** **Approved**  
**SAGE ID** L02400671F [Edit](#)  
**Account Balance** USD 0  
**Access Level** Basic student  
**Username** L02400671F  
**Cohort** Not set  
**ID Card Status** **NO ID PRINTED**

Contact information

[edit](#)

**Physical address** Lobengula  
**PO. Box** 10101  
**Town** Bulawayo  
**Country** zimbabwe  
**Mobile Phone** 0787091801  
**Private Email** cmutsvetwa@lsu.ac.zw  
**University Email** L02400671F@lsu.ac.zw

Emergency information

**Full Name** Conduct Mutsvetwa  
**Relationship**  
**Phonenumber** 787091801  
**Street** cmutsvetwa@lsu.ac.zw  
**Town** Lobengula  
**Postalcode**

Sponsor information

[delete](#)

**Full Name** Conduct Mutsvetwa  
**Relationship** Sponsor  
**Phonenumber** 0787091801

Registered Program Information

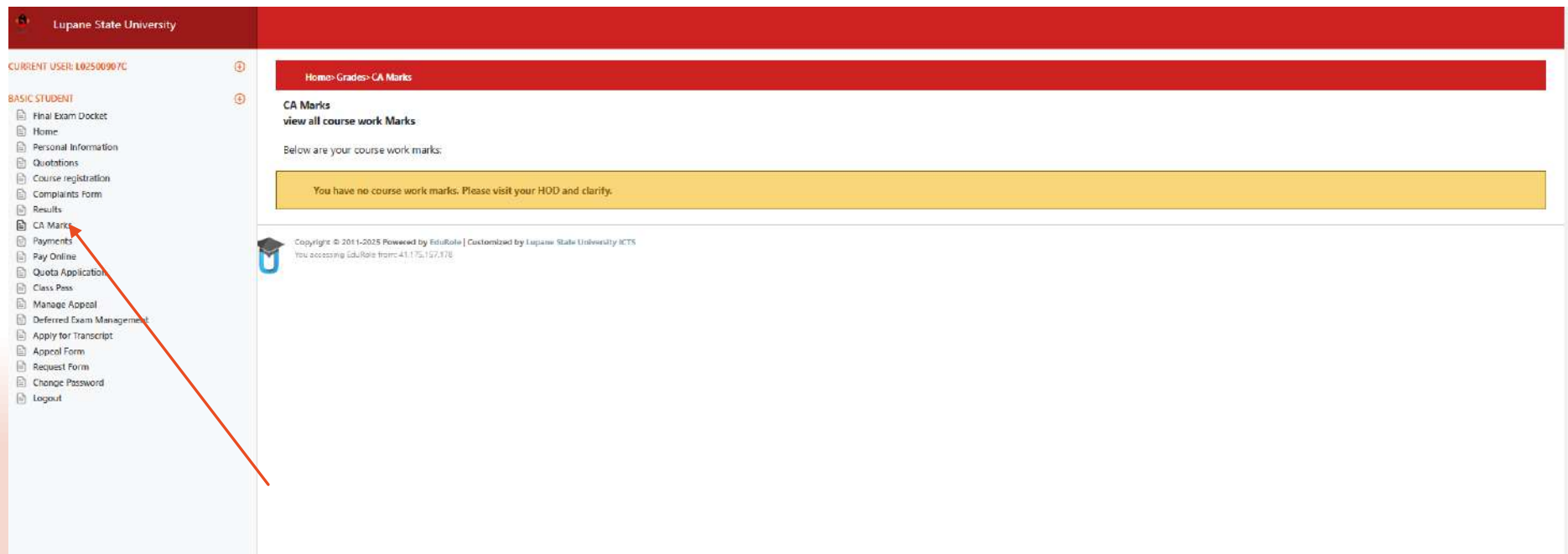
**Program:** Bachelor of Commerce Honours Degree in Marketing  
**School:** Business Management

This means that you are **fully registered** and can proceed to attend your classes.

If you scroll down, you can check the status of your courses. They will be clearly visible in black color ( not greyed out). Your lecturers will now see you in their class lists for the registered courses/modules.

### 3. Viewing your coursework

When your lecturers eventually capture your coursework marks, you will be able to see them on your portal by clicking on **CA MARKS** as pointed by the arrow on screen below



# 4.Request form

This option allows you to request for a Change of program, Change of mode of study .

[Home](#) > [Records](#) > [Request Form](#)

Request Form


Student request form

**Submit a formal request**

Please enter the following information

Information	Input field
Type of Request	<div>--- SELECT THE TYPE OF REQUEST ---</div>
Describe reason for request	<div></div> <div>For example: "Medical grounds", "Financial situation"</div>

Submit Request for Approval

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WU scoring (edule-form 4.1.17.157.178)

Lupane State University

CURRENT USER: L02500907C

BASIC STUDENT

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Home > Grades > Results

**Results**  
These are the grades currently available in the system

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You accessing EduRole from: 41.175.157.178

Click on **RESULTS** to view your end of semester exam results **only** after you have paid **ALL** the semester fees and results have been published by the university.



# the end

Any Challenges, Please don't hesitate to contact ICTS Department.

All the best in your studies!!!