

RESEARCH AND EXTENSION SERVICES OFFICE (RESO)

APPLICATION FOR STUDENT RESEARCH ASSISTANT

1. **Name of Applicant:**
2. **Faculty:**
3. **Department:**
4. **Position of Applicant (i.e. full-time lecturer):**
5. **Date of Assumption of Duty:**
6. **Name of Project (Convenient short title, max 10 words)**.....
.....
7. **Amount Requested:**
8. **Details of Student Research Assistant(s)**
Name(s):
9. **Course & Year:**
10. **Period of Employment:** weeks at \$..... per week Total \$.....
11. **Project**
 - 11.1 Brief description and estimated of viability, including an outline of what the student(s) will be expected to do.....
.....
 - 11.2 Whether a new project or the continuation of an existing project.....
.....
 - 11.3 Expected commencement and completion dates. From to.....
 - 11.4 Whether project is expected to provide material for a higher degree, and if so, for whom.....
.....
 - 11.5 Whether publication is envisaged as direct result of the project.
.....
12. **Amount of Financial Support Available**

This should include details of how the applicant's Block Allocation has been, or will be, spent.

13. Statement by Chairperson of Department (or Dean if appropriate)

13.1 Comments and recommendation to the Board.....
.....

13.2 Certification that none of the requests can be met from existing departmental resources
or other sources within the University and that the period of employment is reasonable.
.....
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Applicant's Name: Signature: Date

Faculty Representative's Name: Signature:..... Date

Departmental Chairperson's Name:..... Signature:

Date

NOTE:

- i. All applications for Student Research Assistants should be set out in the above format
- ii. The application should be typed or printed clearly on not more than TWO A4 pages.
- iii. Before the closing date for the Research Board meeting the application should be sent to the Secretary of the Research Board, after adequate discussion with the Faculty Representative.