



Lupane State University

Building Communities through Knowledge

Vacancy Notice

Applicants are invited from suitably qualified and experienced candidates for the following posts:

FACULTY OF COMMERCE

1. Department of Accounting and Finance

Teaching Assistant – Accounting and Finance (1 Post)

Qualifications and Experience

Applicants must hold a good Bachelor of Commerce Honours Degree in Accounting and Finance/Accountancy or related subject area, passed with at least an upper second class. A relevant Masters degree will be a distinct advantage.

Duties and Responsibilities

- Conducting tutorial for undergraduate levels on the subjects areas of Financial Accounting, Cost and Management Accounting, Audit Skills and Process, Public Sector Accounting, and Accounting Packages and Information Systems
- Participating in Community outreach activities
- Participating in income generating activities
- Conducting research

2. Teaching Assistant – Tourism and Hospitality Management (1 Post)

Qualifications and Experience

Applicants must hold at least a National Diploma in Professional Cookery/Culinary Arts, and a good Bachelor of Technology Honours Degree in Tourism and Hospitality Management or related subject area, passed with a least an upper second class. A relevant Masters degree and working experience will be a distinct advantage.

Duties and Responsibilities

- Conducting tutorials for undergraduate levels on the subject areas of Food & Beverage Preparation & Services (Theory & Practices), Food and Beverages Management (Theory and Practice), Housekeeping Management (Theory and Practice), and MICE Management.
- Participating in community outreach activities
- Participating in income generating activities
- Conducting research

Applications

Interested and qualified persons should submit six (6) sets of applications each consisting of the application letter, certified copies of educational and professional certificates and Curriculum Vitae giving full personal details including full names, place and dates of birth, qualifications, experience, present salary, date of availability, names, e-mail addresses and telephone numbers of at least three referees. Applications should be sent through post or hand delivered to any of the following addresses:-

Senior Assistant Registrar
Human Resources Section
Lupane State University
1st Floor Faculty of Agricultural Sciences Building
Lupane Main Campus
P O Box 170
LUPANE

or

Senior Assistant Registrar
Human Resources Section
Lupane State University
3rd Floor CBZ Building
Cnr 10th Avenue/Fife Street
P.O. Box AC 255, Ascot
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The closing date for the receipt of applications is 06 April 2020. **Only shortlisted candidates will be contacted.**