



Lupane State University

Building Communities through Knowledge

FACULTY OF COMMERCE
DEPARTMENT OF BUSINESS MANAGEMENT
BACHELOR OF COMMERCE SPECIAL HONOURS DEGREE IN PROCUREMENT
AND SUPPLY CHAIN MANAGEMENT (B Com SP Hons P&S)

1. INTRODUCTION

- 1.1. These regulations should be read in conjunction with the General Academic Regulations of Lupane State University.
- 1.2. Further, these regulations should be read in conjunction with the Faculty of Commerce Regulations.
- 1.3. The Degree will be awarded to candidates who would have satisfactorily completed the programme as set out in the General Academic Regulations in accordance with Regulations set out below.

2. RATIONALE FOR THE PROGRAMME

The Bachelor of Commerce Special Honours Degree in Procurement and Supply Chain Management programme has been designed to extend and complement existing skills among postgraduate students who wish to specialise in the field. The programme provides a short but effective route for professionals who want to re-align their careers by becoming procurement professionals. Students will be equipped with the necessary knowledge and skills in procurement and supply chain management in the public and private sectors. The degree programme will help to build professionally competent procurement and supply chain executives that can serve in local, regional and international markets. To achieve this, theoretical, applied and experiential aspects of procurement and supply chain shall be covered. The programme is relevant in the era of globalisation, where procurement and supply chain knowledge and skills are sought after.

3. PROGRAMME AIMS AND OBJECTIVES

Main aim

The programme is aimed at providing a short but effective route for professionals who wish to re-align their careers or extend knowledge by becoming procurement specialists.

3.1 Objectives

The programme has been designed:

- 3.1.1 To make a significant contribution to the development of skills and knowledge in procurement logistics and supply chain management;
- 3.1.2 Create an intellectual reservoir to meet the growing demands of the nation in procurement, logistics and supply chain management;
- 3.1.3 To provide the theoretical and practical guidance in the implementation of supply chain strategies in different organisational settings;
- 3.1.4 Promotion and maintenance of high standards of professional ethics and compliance with various laws and regulations;
- 3.1.5 Empower graduates to proactively respond to contemporary issues in procurement logistics and supply chain management.

3.2 Learning outcomes

It is envisaged that on completion of the programme, graduates will be able to:

- 3.2.1 Comprehend systematic procurement and supply chain practices in different organisational contexts;
- 3.2.2 Apply knowledge and skills to solve business problems within the procurement and supply chain context;
- 3.2.3 Formulate and implement strategic procurement and supply chain management systems;
- 3.2.4 Proactively address contemporary issues in procurement logistics and supply chain management;
- 3.2.5 Uphold high professional standards and comply with various laws and regulations relating to procurement logistics and supply chain management.

4. ENTRY REQUIREMENTS

For entry into the programme, prospective students should hold a business-related degree, Chartered Institute of Purchasing and Supply (CIPS) or any other equivalent qualification which the Academic Board may deem appropriate.

5. CAREER OPPORTUNITIES

Opportunities for graduates in the programme include the following: academia, buyer/ procurement officer, warehouse / distribution manager, commodity manager, supply chain analyst and retail manager.

6. PROGRAMME ASSESSMENT

6.1 Normally, evaluation shall be based on continuous assessment as well as formal examinations.

6.2 Students will be required to attend a minimum of 75% of all lectures.

6.3 A formal examination shall be held during a specified examination period at the end of each semester. The examination mark shall contribute 70% of the overall mark while continuous assessment shall contribute 30%.

6.4 A coursework mark is not transferable and is valid only for the specific registration period in which it has been achieved.

6.5 A student who does not satisfy course work requirements shall not be eligible for final examinations.

7. DEGREE WEIGHTING AND CLASSIFICATION

7.1 The programme consists of taught courses and a dissertation. The courses have an equal weighting of 12 credits each while the dissertation has 24 credits.

7.2 Degree classification

75% and above	1	(First class)
65 – 74%	2.1	(Upper second class)
60 – 64%	2.2	(Lower second class)
50 – 59%	3	(Pass)

49% and below Fail

9. PROGRAMME STRUCTURE

The programme shall be taught over a period of one (1) academic year on Block mode of study. The student who is undertaking this programme will study six (6) compulsory courses per semester. During the second semester, a student will be required to study five (5) compulsory courses (one of which must be a dissertation). The dissertation must be in any aspect of Purchasing and Supply Chain Management accepted by the department.

10. List of Courses

SEMESTER 1

Course Code	Course Title	Contact Hours		Non-contact hours	Assessment	Notional Hours	Notional Credits
		Lectures	Practicals /Visits/ Tutorials/ Seminars	Directed & self directed learning	Assignments , tests, reports, examination		
COPM 5101	Procurement and Supply Chain Management	48	24	30	18	120	12
COPM 5102	Storage and Inventory Management	48	24	30	18	120	12
COPM 5103	Transport and Logistics Management	48	24	30	18	120	12
COPM 5104	E-Supply Chain Technology management	36	36	30	18	120	12
COPM 5105	Negotiation and Contract Management	48	24	30	18	120	12
COPM 5106	Sustainable Procurement	48	24	30	18	120	12
Semester Total		288	144	180	108	720	72
Cumulative Total						720	72

SEMESTER II

Course Code	Course Title	Contact Hours		Non-contact hours	Assessment	Notional Hours	Notional Credits
		Lectures	Practicals/ Visits/ Tutorials/ Seminars	Directed & self-directed learning	Assignments, tests, reports, examinations		
COPM 5201	Public Procurement Law and Policy	48	24	30	18	120	12
COPM 5202	Purchasing Strategy and Policy Formulation in Supply Chain Management	48	24	30	18	120	12
COPM 5203	Global Supply Chain Management and Risk Management	48	24	30	18	120	12
COPM 5204	Procurement Ethics and Corporate Governance	48	24	30	18	120	12
COPM 5000	Dissertation	96	48	60	36	240	24
Semester Total		288	144	180	108	720	72
Cumulative Total						1440	144

11. Course Synopsis

COPM 5101 PROCUREMENT AND SUPPLY CHAIN MANAGEMENT

The course is designed to equip students with basic knowledge and skills necessary to carry out the procurement function. Topics covered include: objectives of the procurement function, role of procurement function in the organisation, role of procurement executives, officers, procurement procedures in the public and private sectors; procurement of goods and services, quality, purchasing rights, contemporary best practices in purchasing and supply. Other topics to be covered are: procurement methods, sourcing for suppliers, framework agreements, bid evaluation, contract award, vendor rating and performance review, conducting a sound cost

analysis, a total cost analysis, identifying and evaluating potential suppliers, managing the supply base, and developing suppliers are covered in this course.

COPM 5102 STORAGE AND INVENTORY MANAGEMENT

This course aims at equipping students with the ability to conduct constant management of inventory and its movement along the supply chain. The course provides a quantitative analysis of inventory management including quantity ordering and reorder calculations. Topics such as stores and warehouse security, warehouses and distribution centres, design of warehouses, and transportation modes are covered in this course. Modern coding and classification systems and various types of storage and handling equipment are also addressed.

COPM 5103 TRANSPORT AND LOGISTICS MANAGEMENT

This course aims at equipping students with transportation and logistics management skills. The skills are necessary since transportation and logistics management is at the core of global supply chain management, encompassing the manufacturing, distribution, retailing, recreation, and national security industries. Topics covered include: principles, policies, trends and current trends within air, maritime, and ground transportation; fleet management; freight management which also has to do with forwarding of goods using all modes of transport; third party logistics firms from both local and international companies.

COPM 5104 E-SUPPLY CHAIN TECHNOLOGY MANAGEMENT

This course is intended to ensure that students embrace technological innovation through E-Supply Chain. The skills are critical due to the use of information technology, electronic means, or cyberspace to bring together widely dispersed suppliers and buyers, to enhance coordination and knowledge sharing, and to manage upstream and downstream value chain channels. This course covers analysis of the concepts, models, and IT infrastructures of electronic supply chains, and use of emerging information technologies and their impact on supply chain flexibility and management. Topics covered include: role of IT in supply chains; IT and supply chain drivers; major applications of supply chain technology and the processes that they enable; supply chain IT framework – Customer Relationship Management, Supplier Relationship Management, Internal Supply Chain Management and Enterprise Resource Planning systems; managing risk in supply chain IT.

COPM 5105 NEGOTIATION AND CONTRACT MANAGEMENT

This course introduces students to the basics of negotiations. Students will learn how to identify objectives and variables, establish negotiation requirements, determine concessions, formulate a plan for agreement, conduct a successful negotiation, and the use of various tactics while also being able to deal with unethical negotiation tactics. Also key will be the analysis of buyer- supplier relations, the dynamics involved as well as conflict avoidance and resolution. Topics covered include principles of contract law, contracting methods, contract pricing, pre- award phase, award phase and contract administration. Contract modification, variations, price adjustments, buyer supplier relationship management, managing change, contract analysis, resolution claims and disputes are also covered.

COPM 5106 SUSTAINABLE PROCUREMENT

This course is designed to provide students with knowledge of sustainable procurement: its nature, how it aligns with overall organizational strategies, policies and operations. Topics covered include the external and internal factors influencing sustainable procurement in different organisations and sectors, including the public, private and third-tier sectors; operational implementation of sustainable procurement policy; practical steps for introducing a sustainable procurement programme; operating a sustainable procurement approach and looking at sustainable procurement challenges.

SEMESTER 2

COPM 5201 PUBLIC PROCUREMENT LAW AND POLICY

This course will provide an in-depth knowledge of the Zimbabwe Public Procurement and Disposal of Public Assets Act (No. 5/2017) [Chapter 22:23] and the associated regulations covering key aspects, such as: the scope of public procurement rules; procurement methods for goods, construction and services (including professional services); qualification and pre-qualification (including use of qualification lists); specifications; bid evaluation; conclusion of contracts; framework agreements; electronic procurement; and supplier review (bid challenge/remedies).

COPM 5202 PURCHASING STRATEGY AND POLICY FORMULATION

This course is intended to equip students with purchasing strategies and an appreciation of policies associated with the procurement function. This course covers topics such as: role of the procurement and the supply chain function within an organisation; strategic process of developing corporate strategy and managing change processes directed towards achieving corporate strategy; contribution of strategic supply chain management to corporate strategy; concepts underlying strategic supply chain management; the global supply market as a source of competitive advantage; models of supply chain structures and relationships; support strategy development and implementation; risks associated with various models of supply chain structures and relationships;

COPM 5203 GLOBAL SUPPLY CHAIN MANAGEMENT AND RISK MANAGEMENT

This course will give students an understanding of the critical nature and meaning of global supply chain management and its application in various organisations and sectors internationally. Topics covered include: an overview of the design, monitoring and control of global procurement; logistics and supply chain systems; risk analysis and risk assessments relating to different aspects of global supply chain; risk management tools and techniques.

COPM 5204 PROCUREMENT ETHICS AND CORPORATE GOVERNANCE

This course will conscientise students on the importance of upholding ethical conduct in procurement. Procurement is one area prone to ethical abuse by those in charge of the process. This course covers topics on business ethical principles and skills in ethical decision-making; codes and best practices of corporate governance; principles, guidelines, recommendations and suggestions for good corporate governance; ground rules for good ethics in procurement such as integrity, avoidance of conflicts of interest and personal enrichment, treatment of suppliers equally and fairly; compliance with legal and other obligations.

COPM 5205 DISSERTATION

This activity is intended to inculcate analytical skills and the ability to carry out research in a systematic manner. Students are expected to undertake a research project on an approved topic relevant to their programme of study. The research project will be done with the supervision of a designated academic supervisor. The course demands the student to exhibit the knowledge and ability of defining a research topic, problem statement, consolidation of the theoretical knowledge gained in the taught courses, selecting a methodology, collection and presentation of data, drawing conclusions and making recommendations. The length of the dissertations should be approximately 9 000 words.