



Lupane State University

Building Communities through Knowledge

VACANCY NOTICE

Applications are invited from suitably qualified and experienced candidates for the following posts:

**1. REGISTRAR'S DEPARTMENT
Deputy Registrar, Academic (1 Post)**

Applicants must have a relevant Masters Degree plus six (6) years relevant post qualification experience in University academic administration at a senior management position. The applicant should have knowledge of the operations of University Academic Committees, have excellent communication and interpersonal skills and an in-depth knowledge of student administration, examination and graduation processes.

Duties and Responsibilities

In consultation with the Registrar, the incumbent shall be responsible for, but not limited to the following:

- Developing and maintaining appropriate University rules and regulations on student admissions, registrations, student records management, assessment and examination processes;
- Developing and managing the departmental operational budget;
- Planning and compiling academic timetables and general prospectus;
- Supervising student admissions, registration and examination processes;
- Ensuring the proper function of the University's Academic Committees;
- Assisting in planning and arranging of all academic ceremonies of the University;
- Implementing of academic administrative policies and regulations in accordance with University's broad strategy and the Ministry of Higher and Tertiary Education Science and Technology Development Education 5.0 model;
- Carrying out any other duties as assigned by the Registrar from time to time.

Conditions of Service

An attractive package is offered and details will be made available to shortlisted candidates.

2. FACULTY OF AGRICULTURAL SCIENCES

Department of Crop and Soil Sciences

2.1. Irrigation Engineering

Lecturer/Senior Lecturer/Associate Professor/Professor (1 Post)

Qualifications

Ideally the successful candidate should possess a minimum of at least, a Masters Degree in Irrigation Engineering, Irrigation Water Management, Water Resources Management or related field and first degree in Irrigation Engineering, Irrigation Water Management, Water Resources Management with a 2.1 degree class or better. A PhD in Irrigation Engineering, Water Resources Management or related field and teaching experience at tertiary level will be an added advantage. In addition the candidate must possess:

- Extensive and published research in Irrigation Engineering, Irrigation Water Management and related areas.
- Strong research mentoring skills
- Ability to attract and manage research grants

Duties and Responsibilities

- Supervising students' research/ design projects.
- Teaching at least three (3) modules in one of the following areas: Electrical Principles and Pump Technology, Engineering Physics and GIS and Remote Sensing and Fluid Mechanics.

Personal Attributes

The Department places high priority on individuals who can work well in a team environment. Candidates should possess good communication and interpersonal skills. A good command of both oral and written English is essential. Candidates must also;

- Able to contribute significantly to the teaching, research and curriculum development
- Able to supervise graduate students
- Student centered

2.2. Agronomy /Crop Science

Lecturer/Senior Lecturer/Associate Professor/Professor (1 Post)

Ideally the successful candidate should possess a minimum of a Masters Degree in Crop Science or Crop Protection or related field and a Bachelor of Science Honours Degree in Agronomy/Crop Science/Agriculture or related field with a 2.1 degree class or better, with considerable teaching and research experience and a proven record of publications in refereed scientific journals. A PhD in

Agronomy, Crop Physiology or Crop Protection will be an added advantage. In addition the candidate must possess:

- Strong research mentoring skills.
- Ability to attract and manage research grants
- Participating in outreach activities in the crop production sector
- Participation in income generation

Duties and Responsibilities

- Supervising graduate and under graduate students' research projects.
- Teaching modules in one of the following areas: Crop Physiology, Weed Science, Plant Pathology and Plant Ecology

Personal Attributes

The Department places high priority on individuals who can work well in a team environment. Candidates should possess good communication and interpersonal skills. A good command of both oral and written English is essential. Candidates must also be;

- Able to contribute significantly to the teaching, research and curriculum development
- Able to supervise graduate students
- Student centered.

2.3. Department of Animal Science and Rangeland Management Forest Resources Management Lecturer/Senior Lecturer/Associate Professor/Professor (1 Post)

Ideally the successful candidate should possess a Bachelor of Science Honours in Forest Resources Management with a 2.1 degree class or better, or a related field with considerable teaching and research experience in Forest Resources Management and a proven record of publications in refereed scientific journals. A Master of Science in Forest Resources Management/Conservation. A PhD in Forest Resources Management/Conservation is an added advantage.

Duties and Responsibilities

- Teaching at under-graduate and post-graduate level on Tropical Dendrology and Botany, Forest Entomology, Forest Silviculture, Fire Ecology, Applied Forest Ecology, Agroforestry and Environmental Impact Assessment
- Supervising under-graduate and post-graduate research projects
- Participating in outreach programmes related to Forest Resources Management
- Resource mobilisation for research
- Participating in forestry innovation and industrialisation

APPLICATIONS

Interested and qualified persons should submit six (6) sets of applications each consisting of the application letter, certified copies of educational and professional certificates, transcripts and Curriculum Vitae giving full personal details including full names, place and date of birth, qualifications, experience, present salary, date of availability, names, e-mail addresses and telephone numbers of at least three referees. Applications should be sent through post or hand delivered to the following address:-

Senior Assistant Registrar **or**
Human Resources Section
Lupane State University
1st Floor Faculty of Agricultural Sciences Building
Lupane Main Campus
P O Box 170
LUPANE

Senior Assistant Registrar
Human Resources Section
Lupane State University
3rd Floor CBZ Building
Cnr 10th Avenue/Fife Street
P.O. Box AC 255, Ascot
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The closing date for the receipt of applications is 24 February 2020. **Only shortlisted candidates will be contacted.**