

RESEARCH AND INNOVATION SERVICES OFFICE (RISO)

APPLICATION FOR A RESEARCH GRANT

1. **Name of Applicant:**.....

Collaborator/s:

2. **Faculty:**

3. **Department:**

4. **Position of Applicant (i.e. full-time lecturer.....**

5. **Date of Assumption of Duty:**

6. **Name of Project (Convenient short title, max 10 words).....**

.....

7. **Amount Requested**

Total =

7.1 Capital equipment (list of items costing \$..... or more each, prices to include VAT, etc.)

7.2 Consumable materials (including items of equipment costing under \$..... each prices to include VAT, etc.)

7.3 Student Research Assistants (period of employmentweeks at \$..... per week)

7.4 Local Travel & Subsistence.

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8. **Project**

The following information must be given in all cases:

8.1 Brief description and estimate of viability.....

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8.2 Whether a new project or the continuation of an existing project, in which case a vote number has to be quoted.....

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8.3 Expected commencement and completion dates. From..... to

8.4 Whether project is expected to provide material for a higher degree, and if so, for whom.

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8.5 Whether publication is envisaged as direct result of the project.

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Where appropriate the following information should also be given to assist the Board.

8.6 Relevance of the project to Zimbabwean circumstances.

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8.7 Indication of how the project amplifies current knowledge in the field.

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8.8 Research methodology.

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8.9 Information necessary for major capital items.

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9. Previous financial support.

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9.1 Unless specified in a recent Progress Report (in which case the Research Board paper number should be quoted) this should include a list of current research grants made by the Research Board to the applicant in the past 5 years, the following details.

9.1.1 Name of project and grant number.....

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9.1.2 Amount granted and current balance.....

9.1.3 Publications arising and / or state of progress of the research, with reference to any progress Reports submitted.....

10. Amount of Financial Support Available Accessed

10.1 Details of how the applicant's Block Allocation has been, or will be, spent.

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10.2 Possibility of any external support: if so, give details.

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11. Statement by Chairperson of Department (or Dean if appropriate)

This must include

11.1 Comments and recommendations to the Board.

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11.2 Certification that none of the requests can be met from existing departmental resources (including the applicant's Block Allocation) or other sources within the University.

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11.3 Certification that prices are realistic and economical.

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Date

Applicant's Signature

Chairperson of Department's
Signature

.....

Faculty Representative Signature

Date

NOTE:

- i. All applications for Research Grants should be set out in the above format
- ii. Before the closing date for the Research Board meeting the application should be sent to the Secretary of the Research Board, **AFTER** adequate discussion with the Faculty Representative.

Applications for supplementary funds to continue a research project should be set out in the Supplementary Grant Application form RB 06.