Lupane State University

Building Communities through Knowledge

Applications are invited for the following positions that have arisen in the university:

VICE-CHANCELLOR'S OFFICE

Director of Research and Innovation Services (1 Post)
The applicant must be a holder of a relevant PhD degree or equivalent plus a minimum of eight (8) years relevant professional experience. Research administration experience and extensive publications in reputable journals will be a distinct advantage.

Duties and Responsibilities
The successful candidate should demonstrate a background in the submission, management and close-out processes for grants and contracts and will be responsible mainly for the following, among other duties:

- Co-ordinating research activities within the University.
- Running appropriate workshops and training sessions for researchers.
- Liaising with the Research Council of Zimbabwe.
- Facilitating networking in research with other Universities.
- Managing and encouraging innovation.
- Providing professional support for strategy, policy and academic delivery of research and innovation.
- Managing research quality within the University.

APPLICATIONS
Interested and qualified persons should submit six (6) sets each consisting of the application letter, certified copies of educational and professional certificates and Curriculum Vitae giving full personal details including full names, place and dates of birth, qualifications, experience, present salary, date of availability and names, e-mail addresses and telephone numbers of at least three referees. Applications should be addressed and either hand-delivered or posted to:-

Senior Assistant Registrar
Human Resources Section
Lupane State University
1st Floor Faculty of Agricultural Sciences Building
Lupane Main Campus
P O Box 170
LUPANE

or

Senior Assistant Registrar
Human Resources Section
Lupane State University
3rd Floor CBZ Building
Cnr 10th Avenue/Fife Street
P.O. Box AC 255, Ascot
BULAWAYO

Applications that do not comply with the requirements will be disqualified. The closing date for the receipt of applications is **Friday, 2 November 2018**. Please note that only short-listed candidates will be contacted.